

আইসিটি শাখা পুলিশ হেডকোয়ার্টার্স, ঢাকা	
তারিখঃ ১৬/৪/২৪	
ডায়েরী নং-	
এআইজি আইসিটি	
অতিঃ এসপি (আইসিটি)	অতীব জরুরি
এএসপি (আইসিটি)	

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা
www.police.gov.bd

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৪.২১- ৪৬৬

তারিখঃ- ১৬/৪/২৪ চৈত্র ১৪৩০ বঙ্গাব্দ
০২ এপ্রিল ২০২৪ খ্রিস্টাব্দ

বিষয়ঃ Vacancy Announcement of the post of UN Senior Police Adviser P-5 in UNOCA

সূত্রঃ PD, DPO, UNHQ Reference: PD/2024/0034, Dated 8 April 2024

উপর্যুক্ত বিষয়ে সদয় অবগতির জন্য আদিষ্ট হয়ে জানানো যাচ্ছে যে, United Nations Regional Office for Central Africa (UNOCA)-এ UN Senior Police Adviser P-5 পদে Secondment নিয়োগের জন্য আগ্রহী উপযুক্ত কর্মকর্তাগণকে জাতিসংঘ সদর দপ্তর কর্তৃক মনোনীত করার অনুরোধ করা হয়েছে।

২। এমতাবস্থায়, উপর্যুক্ত পদের জন্য অ্যাডিশনাল ডিআইজি ও তদূর্ধ্ব পদমর্যাদার আগ্রহী, Job Opening-এ বর্ণিত যোগ্যতা ও জাতিসংঘ শান্তিরক্ষা মিশনে কাজ করার অভিজ্ঞতা সম্পন্ন কর্মকর্তাগণের নিকট হতে পূরণকৃত P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet (পূর্ণাঙ্গ ও সঠিকভাবে পূরণকৃত হতে হবে)-সহ আবেদন/মনোনয়ন আগামী ১৫ জুন ২০২৪ পুনঃ ১৫ জুন ২০২৪ তারিখের মধ্যে প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য আদিষ্ট হয়ে অনুরোধ করা হলো। বিষয়টি ইউনিটে কর্মরত কর্মকর্তাগণকে সত্বর অবহিত করার জন্য এবং French Language-এ দক্ষতা না থাকলে আবেদন না করার জন্য নির্দেশক্রমে অনুরোধ করা হলো। নির্ধারিত তারিখের পর প্রাপ্ত বা অসম্পূর্ণ আবেদন গ্রহণযোগ্য হবে না। উপর্যুক্ত কর্মকর্তা পাওয়া না গেলে শূন্য প্রতিবেদন প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

Job Description and Requirements, P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet পুলিশ ওয়েবসাইটের <http://www.police.gov.bd/BP> in UN Missions/UN Career Opportunity হতে ডাউনলোড করে সংগ্রহ করতে হবে।

৩। ইউনিট হতে মনোনীত/আবেদনকারী সদস্যের বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী মামলা চলমান/মুলতবী/ প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হন নাই বা আদালত কর্তৃক কোন ফৌজদারী অপরাধের দায়ে সাজাপ্রাপ্ত হননি এবং International Human Rights Law অথবা International Humanitarian Law ভঙ্গ করেননি মর্মে ইউনিট প্রধান কর্তৃক পৃথকভাবে প্রত্যেকের প্রত্যয়নপত্র প্রেরণ করতে হবে (কপি সংযুক্ত)।



সংযুক্তিঃ ১১ পাতা

(নাসিয়ান ওয়াজেদ, বিপিএম, পিপিএম)
বিপি-৭৮০৩০২৭৮১৬

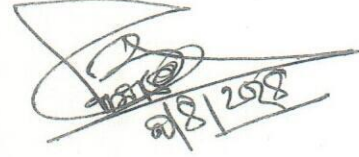
অ্যাডিশনাল ডিআইজি (ওভারসিস অ্যান্ড ইউএন অপারেশনস), বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা
ফোনঃ ০২২২৩৩৮১৭৩০

- ১। মহাপরিচালক, র‍্যাব, র‍্যাব ফোর্সেস, হেডকোয়ার্টার্স, ঢাকা
- ২। অতিরিক্ত আইজি, এসবি, বাংলাদেশ পুলিশ, ঢাকা
- ৩। অতিরিক্ত আইজি, এন্টি টেররিজম ইউনিট, বাংলাদেশ পুলিশ, ঢাকা
- ৪। রেক্টর, পুলিশ স্টাফ কলেজ, মিরপুর-১৪, ঢাকা
- ৫। অতিরিক্ত আইজি, পিবিআই, বাংলাদেশ পুলিশ, ঢাকা
- ৬। অতিরিক্ত আইজি, হাইওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৭। অতিরিক্ত আইজি, পুলিশ টেলিকম সংস্থা, বাংলাদেশ পুলিশ, ঢাকা
- ৮। অতিরিক্ত আইজি, শিল্পাঞ্চল পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৯। অতিরিক্ত আইজি, ট্যুরিস্ট পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১০। অতিরিক্ত আইজি, সিআইডি, বাংলাদেশ পুলিশ, ঢাকা
- ১১। অতিরিক্ত আইজি, রেলওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১২। অতিরিক্ত আইজি, নৌ পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১৩। প্রিন্সিপ্যাল, বাংলাদেশ পুলিশ একাডেমী, সারদা, রাজশাহী
- ১৪। পুলিশ কমিশনার, ডিএমপি, ঢাকা

- ১৫। অতিরিক্ত আইজি, আর্মড পুলিশ ব্যাটালিয়ন, বাংলাদেশ পুলিশ, ঢাকা
- ১৬। পুলিশ কমিশনার, সিএমপি/কেএমপি/আরএমপি/এসএমপি/বিএমপি/গাজীপুর মেট্রোপলিটন পুলিশ/রংপুর মেট্রোপলিটন পুলিশ
- ১৭। পরিচালক, কেন্দ্রীয় পুলিশ হাসপাতাল, রাজারবাগ, ঢাকা
- ১৮। ডিআইজি, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/বরিশাল/ সিলেট/ রংপুর/ ময়মনসিংহ রেঞ্জ/এসপিবিএন/এমআরটি, বাংলাদেশ পুলিশ
- ১৯। কমান্ড্যান্ট, ডিটিএস, সিআইডি, ঢাকা/এসবি ট্রেনিং স্কুল, ঢাকা/টিডিএস, মিলব্যারাক, ঢাকা
- ২০। কমান্ড্যান্ট, পিটিসি টাংগাইল/নোয়াখালী/রংপুর/খুলনা/এপিবিএন এন্ড বিশেষায়িত ট্রেনিং সেন্টার, খাগড়াছড়ি
- ২১। অতিরিক্ত ডিআইজি (হেডকোয়ার্টার্স), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা
- ২২। অধিনায়ক,..... এপিবিএন (সকল).....
- ২৩। অধিনায়ক, এসপিবিএন-১/এসপিবিএন-২, ঢাকা
- ২৪। কমান্ড্যান্ট, আরআরএফ, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/সিলেট/বরিশাল/রংপুর

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৪.২১- ৪৬ ৩/১ (৬) তারিখ:- ২৬ চৈত্র ১৪৩০ বঙ্গাব্দ
০৭ এপ্রিল ২০২৪ খ্রিস্টাব্দ

- ১। অনুলিপি অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরণ করা হলো:
এআইজি (আইসিটি), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি সংযুক্ত কাগজপত্রসহ পুলিশ ওয়েবসাইট-এ প্রচার করার জন্য অনুরোধ করা হলো)।
- ২। এআইজি (মিডিয়া এন্ড পাবলিক রিলেশনস), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি বাংলাদেশ পুলিশ এর মিডিয়া হাইলাইটস গ্রুপে প্রচার করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো)।
- ৩। ভারপ্রাপ্ত কর্মকর্তা (অপারেশনস কন্ট্রোল রুম), পুলিশ হেডকোয়ার্টার্স, ঢাকা (তাকে পত্রটি সংশ্লিষ্ট ইউনিট/কর্মকর্তার নিকট প্রেরণ নিশ্চিতকরত: ডায়েরীভুক্ত করার জন্য অনুরোধ করা হলো)।



সংযুক্তিঃ ০১ পাতা

(নাসিয়ান ওয়াজেদ, বিপিএম, পিপিএম)

বিপি-৭৮০৩০২৭৮১৬

অ্যাডিশনাল ডিআইজি (ওভারসিস অ্যান্ড ইউএন অপারেশনস), বাংলাদেশ পুলিশ

পুলিশ হেডকোয়ার্টার্স, ঢাকা

ফোনঃ ০২২২৩৩৮১৭৩০

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
ইউনিটের নামঃ.....
ইউনিটের ঠিকানাঃ
ওয়েব সাইটঃ.....

প্রত্যয়ন পত্র

এই মর্মে প্রত্যয়ন করা যাচ্ছে যে, নামঃ....., বিপিঃ..... পদবী,
....., ইউনিটঃ..... এর বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী সংক্রান্ত মামলা
চলমান/তদন্তাধীন/প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হননি বা আদালত কর্তৃক কোন ফৌজদারী
অপরাধে সাজাপ্রাপ্ত হননি।

এছাড়া, তিনি কখনো International Human Rights Law/International Humanitarian Law ভঙ্গ করেননি বা
ভঙ্গের অভিযোগে সাজাপ্রাপ্ত হননি। ইতঃপূর্বে কোন মিশনে নিয়োজিত থাকাকালে কোনরূপ বিরূপ মন্তব্য পাননি।

আমি তাঁর সর্বসঙ্গীন সাফল্য কামনা করি।

(ইউনিট প্রধান/প্রত্যয়নকারী কর্মকর্তা)

স্বাক্ষরঃ.....

নামঃ.....

বিপিঃ.....

পদবীঃ.....

ঠিকানাঃ

ফোনঃ.....

ই-মেইলঃ


১৪/১২/২০২২



Addl DIG Overseas & UN Ops Bangladesh Police <aigunphq@gmail.com>

Re: Vacancy Announcement of the post of UN Senior Police Adviser P-5 in UNOCA

defence adviser <odapmbny@gmail.com>
To: AIG Police HQ BD G Mail <aigunphq@gmail.com>

Tue, Apr 9, 2024 at 2:48 AM

Dear Nassian,

Assalamualaikum and Good Afternoon.

The trail mail concerning the Vacancy Announcement of the post of UN Senior Police Adviser P-5 in UNOCA alongwith the attached documents is forwarded herewith for your further action please.

Thanks and Regards

**Brigadier General Mohammad Golam Rabbani, SGP, SUP, ndc, hdmc, psc
Defence Adviser**

Permanent Mission of Bangladesh to the United Nations
Diplomat Center, 820, 2nd Avenue, 4th Floor
Between 43rd and 44th Street
New York, NY 10017
Telephone:
Office: 212-867-3434 Ext: 108
Cell: 917-972-4804
Fax: 212-972-4038
Email: odapmbny@gmail.com

অ্যাডিশনাল ডিআইজি (ডেফেন্স অ্যান্ড ইউএন অপারেশনস)	
স্বাক্ষর	
ডায়েরী নং	৩০৭
তারিখ	০৯/৪/২৪
অতিরিক্ত প্রসঙ্গ	
ইমপেটর	
সাব ইমপেটর	
প্রধান সহকারী	

On Mon, Apr 8, 2024 at 4:28 PM Sabine Ben Arfi <sabrine.benarfi@un.org> wrote:

Dear PMs,

Please be informed that the Police Division is hereby announcing the vacancy of three post of UN Senior Police Adviser at P-5 level in the United Nations Regional Office for Central Africa (UNOCA). The deadline for submission of nominations is **07 July 2024**.

In this regard, please find attached:

- Note Verbale
- Job Openings
 - Application Procedures (English and French),
 - Personal History Profile form (P.11),
 - Academic and Employment Certification form,
 - P11-Supplementary sheets.

In order to promote gender, we actively encourage the nomination of qualified female candidates.

Please note:

- Nominations received after the deadline specified on the Job Opening will not be accepted.
- Applications submitted using different forms from the ones provided will not be accepted.
- Permanent Missions are requested to present their candidates in **one single submission** via a Note Verbale.

We are looking forward to your submissions and stand ready to assist you if needed.

Best regards,

Sabrina BEN ARFI

Selection & Recruitment Officer

SRS/PD








Department of Peace Operations| United Nations

DC2 Room No: 1548

ACTION
FOR PEACEKEEPING



7 attachments

-  **Employment and Academic Certification Form.doc**
85K
-  **APPLICATION PROCEDURES P POSTS (FR).pdf**
112K
-  **APPLICATION PROCEDURES P POSTS (ENG).pdf**
68K
-  **P-11 from - supplementary sheets.doc**
111K
-  **P-11 form.doc**
203K
-  **0034-24 NV MINUSCA.pdf**
84K
-  **JO - UN Senior Police Adviser (P5)-UNOCA.pdf**
220K

United Nations



*Job Opening for Position requiring official's secondment
from national governments of Member States of the United Nations Organization.
Appointments are limited to service on posts financed by the support account of peacekeeping
operations.*

Post title and level	✓ UN Senior Police Adviser, P-5
Organizational Unit	United Nations Regional Office for Central Africa
Duty Station	✓ Libreville
Reporting to	Special Representative of the Secretary General for Central Africa and Head of UNOCA
Duration	12 Months (with a possibility of extension)
Deadline for applications	07 -July- 2024
Job Opening number	2024-UNOCA-31007770-DPO

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

The Senior Police Advisor is a part of UN Regional Office for Central Africa with direct reporting line to the SRSG for Central Africa and Head of UNOCA. The incumbent will be responsible for, but not limited to, the performance of the following duties:

- Advise the Head of UNOCA of the general dynamics and trends in Central Africa with regard to police, crime and law and order enforcement issues;
- Facilitate the establishment of a coordinated system between the Special Representative of the Secretary-General and all states in Central Africa to gather information related to law and order enforcement, organized crime, drug trafficking, human trafficking and cross-border criminality;
- Provide short and long-term analysis on developments affecting regional peace and security, as well as the implementation of UNOCA's mandate;
- Support the Special Representative of the Secretary-General in his consultations with regional States and organizations on issues related to law and order enforcement, in particular organized crime, drug trafficking, human trafficking and cross-border criminality;
- Promote and support, as appropriate, regional and sub-regional efforts to address the impact of emerging security threats; support the development of regional police and law and order enforcement strategies, as relevant;
- Establish and develop working relations between UNOCA and police and law and order enforcement entities in the region; liaise with specialized UN and non-UN entities, including the UN Office on Drugs and Crime and INTERPOL.
- Foster effective working relationships with other components of the Office, Peace and Development Advisers (PDAs) in the region, UN Agencies, Funds and Programs, national military/civilian authorities, the diplomatic community, international and multilateral organizations, NGOs including civil society, media and other key stakeholders to ensure efficient performance of the tasks and duties.

- Support UN Crisis Management Cells established by the Department of Political Affairs, as required.
- Represent the Office in meetings, as directed.
- Perform other functions as may be required by the Head of UNOCA within the framework of mandate implementation.

COMPETENCIES:

Professionalism: Displays commitment to human rights and the ability to give the necessary prominence to human rights; demonstrates competence in police matters at the strategic and command levels; ability to identify issues, formulate opinions and provide recommendations through the use of sound judgment and applying expertise to solve a wide range of problems related to law enforcement; possesses strong analytical skills, and experience in information collection and management as well as excellent drafting and editing skills with the proven analytical ability and experience in building information networks in a complex conflict and post conflict environment; shows pride in work and in achievements; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning & organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Vision: Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; conveys enthusiasm about future possibilities.

QUALIFICATIONS:

Education: Advanced university degree (master's degree or equivalent) in Criminal Justice, Law, Law Enforcement, Security Studies, International Relations, Political Science, Public Administration or other related field. A first level university degree with a combination of relevant academic qualifications and experience in police management, police administration and peacekeeping may be accepted in lieu of the advanced university degree. Graduation from a police academy or similar law enforcement training institution is required.

Work Experience: Candidate must be in active police service possessing a minimum of ten years (12 years in absence of advanced university degree) of progressively responsible experience in law enforcement in a national or international law enforcement agency at the strategic, operational and managerial level in one or more following areas: crime management, including combatting organized crime, drug trafficking, human trafficking and cross-border criminality; operations, law enforcement capacity building, strategic analysis of crime trends and security situation, intelligence, crime prevention. Experience in strategic planning, program management, reform and restructuring of law enforcement agency, policy development, research and

assessment is highly desirable. Experience in liaison and coordination among numerous and diverse stakeholders, including regional organizations, particularly in international environment, is desirable. Previous UN or international experience is an advantage. Qualifying years of experience are calculated following the graduation from the national police /gendarmerie academy or similar law enforcement institution.

Rank: Senior/Chief Superintendent of Police, Colonel, other equivalent or higher rank.

Languages: English and French are the working languages of the United Nations Secretariat. For this position, fluency in oral and written English and French is required.

Preference will be given to equally qualified women candidates.

Date of Issuance: 08 April 2024 ✓

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

<http://www.un.org/en/peacekeeping/sites/police>

APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS IN UNITED NATIONS POLICE COMPONENTS IN PEACEKEEPING OPERATIONS OR SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF UN MEMBER STATES

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional posts requiring secondment from active police services, which are open for recruitment within UN peacekeeping operations or special political missions. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above-mentioned posts are reserved only for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P.11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
4. In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: **I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.** The applications without signed individual self-attestations will not be accepted.
5. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening, under cover of a Note Verbale listing the names of the candidates, post title(s) they are nominated for and the corresponding vacancy announcements.
6. Applications must be hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peace Operations at **2 UN Plaza, 15th floor, room 1548**, in accordance with the specific directions in the relevant Note Verbale. Due to the current circumstances, please send electronic copies to sabrine.benarfi@un.org.
7. Upon delivery of the applications, the Selection and Recruitment Section will acknowledge the receipt to the individual making the delivery.
8. Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.



REFERENCE: DPO/OROLSI/PD/2024/0034

The Secretariat of the United Nations presents its compliments to the Permanent Missions of Member States to the United Nations and has the honour to invite its government to nominate individual police officers in active service for appointment on secondment to the United Nations Regional Office for Central Africa (UNOCA), for a period of one year. Any further contract extension can be granted on an exceptional basis provided there is a mission mandate requirement, and the incumbent displays good performance, dedication, professionalism, and the achieved results. The final decision on the extension is subject to approval by the United Nations and concurrence by the national authorities.

Details regarding the post for which the Secretariat is seeking qualified applicants are provided in the attached jobs opening No: **2024-UNOCA-31007770-DPO**

Also attached are the "Application Procedures for Positions in United Nations Police Components in Peacekeeping Operations and Special Political Missions Requiring Official Secondment from National Governments of Member States of the United Nations".

The Secretariat kindly requests the Permanent Mission to submit one cover letter/note verbal and **separate application for each nominee for the above jobs opening to the Selection and Recruitment Section/ Police Division/OROLSI/DPO, 2 UN Plaza, 15th floor, room 1548**, in accordance with the above-referenced procedures, certifying that the nominee/s meet/s the requirements in the attached job opening/s. Applications submitted after the deadline specified in the jobs opening will not be considered. **Due to the current circumstance, please send electronical versions through email to sabrine.benarfi@un.org.**

The Permanent Mission is also requested to confirm that selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. It is also requested to ensure that the rank of each candidate submitted is indicated on the application. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates meeting all requirements for the position as described in the job opening/s.

Member States are strongly encouraged to nominate qualified female police officers. Preference will be given to equally qualified women candidates.

The Secretariat wishes to inform the Permanent Missions of Member States that, in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates placed on a roster following the selection process may be considered for posts with similar functions within a period of two years and if recommended for deployment, further arrangements will be coordinated with the Permanent Mission in due course.

It should be noted that during the period of their secondment, officers may not transfer to alternative positions within the United Nations. As a result, the nomination of police officers who are currently United Nations staff members on secondment, will not be considered.

The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of [country] police personnel, this may constitute grounds to revoke its acceptance of such personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned.

The Secretariat also recalls that the responsibilities of those personnel who are appointed to serve in United Nations peacekeeping or special political missions are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions of Member States to the United Nations the assurances of its highest consideration.



8 April 2024

INSTRUCTIONS

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY.
Read carefully and follow all directions.



UNITED NATIONS

Do not Write in This Space

PERSONAL HISTORY

1. Family name		First name		Middle name		Maiden name, if any			
2. Date of (day/month/yr) Birth		3. Place of birth		4. Nationality(ies) at birth		5. Present Nationality(ies)			
7. Height		8. Weight		9. Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/>					
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. (a) Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/> (b) Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/>									
11. Permanent address				12. Present address		13. Office Telephone No. ()			
Telephone No. ()				Telephone/Fax No. ()		14. Office Fax No. ()			
15. Do you have any dependent children? YES <input type="checkbox"/> NO <input type="checkbox"/> If the answer is "yes", give the following information:									
Name of Children		Date of Birth (day/mo/year)		Place of Birth		Nationality			
Gender									
15. (a) Name of Spouse									
16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", which country?									
17. Have you taken any legal steps towards changing your present nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", explain fully:									
18. Are any of your relatives employed by a public international organization? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", give the following information:									
NAME			Relationship		Name of International Organization				
19. What is your preferred field of work?									
20. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/>				21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?					
22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?									
OTHER LANGUAGES		READ		WRITE		SPEAK		UNDERSTAND	
		Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. For clerical grades only Indicate speed in words per minute						List any office machines or equipment and computer programmes you use.			
		English	French	Other languages					
Typing									
Shorthand									

UNITED NATIONS

Employment and Academic Certification

Attachment to Personal History Profile (P11)

TO BE COMPLETED BY CANDIDATE:

Personal Data:

Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

Position for which you are applying: (Note: if you are applying for more than one position, please submit separate P11 and P11 attachment for each Job Opening)
Job Opening Number:

Military Service History/Police Service History

Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):			
Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
Branch/Corp/Mustering			
Sub Specialisation/additional qualifications			

Degrees and Academic Distinctions Obtained:

	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Graduation from the Staff/War College or Police Academy (and/or similar law enforcement institution)				
University Degree/s				

Experience in peacekeeping operations:
Specify UN or other International Experience, starting with your most recent experience and list in reverse order