

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা
www.police.gov.bd

আইসিটি শাখা পুলিশ হেডকোয়ার্টার্স, ঢাকা	
তারিখঃ	১৬/০২
ডায়েরী নং-	৩০২০
এআইজি আইসিটি	
অতিঃ এসপি. (আইসিটি)	
এএসপি (আইসিটি)	অতীব জরুরি

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৯.২২- ২২০২

তারিখঃ- ২২ জ্যৈষ্ঠ ১৪৩০ বঙ্গাব্দ
০৫ জুন ২০২৩ খ্রিস্টাব্দ

বিষয়ঃ MINUSMA: Vacancy Announcement FPU Coordinator (P-4).

উপর্যুক্ত বিষয়ে সদয় অবগতির জন্য আদিষ্ট হয়ে জানানো যাচ্ছে যে, United Nations Multidimensional Integrated Stabilization Mission in Mali (MINUSMA)-এ FPU Coordinator (P-4) পদে Secondment নিয়োগের জন্য আগ্রহী উপযুক্ত কর্মকর্তাগণকে জাতিসংঘ সদর দপ্তর কর্তৃক মনোনীত করার অনুরোধ করা হয়েছে।

২। এমতাবস্থায়, উপর্যুক্ত পদের জন্য পুলিশ সুপার ও তদূর্ধ্ব পদমর্যাদার আগ্রহী, Job Opening-এ বর্ণিত যোগ্যতা ও জাতিসংঘ শান্তিরক্ষা মিশনে কাজ করার অভিজ্ঞতা সম্পন্ন কর্মকর্তাগণের নিকট হতে পূরণকৃত P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet (পূর্ণাঙ্গ ও সঠিকভাবে পূরণকৃত হতে হবে)-সহ আবেদন/মনোনয়ন আগামী ২০ জুন ২০২৩ পুনঃ ২০ জুন ২০২৩ তারিখের মধ্যে প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য আদিষ্ট হয়ে অনুরোধ করা হলো। বিষয়টি ইউনিটে কর্মরত কর্মকর্তাগণকে সত্ত্বর অবহিত করার জন্য এবং French Language-এ দক্ষতা না থাকলে আবেদন না করার জন্য নির্দেশক্রমে অনুরোধ করা হলো। নির্ধারিত তারিখের পর প্রাপ্ত বা অসম্পূর্ণ আবেদন গ্রহণযোগ্য হবে না। উপর্যুক্ত কর্মকর্তা পাওয়া না গেলে শূন্য প্রতিবেদন প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

Job Description and Requirements, P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet পুলিশ ওয়েবসাইটের <http://www.police.gov.bd/BP in UN Missions/UN Career Opportunity> হতে ডাউনলোড করে সংগ্রহ করতে হবে।

৪। ইউনিট হতে মনোনীত/আবেদনকারী সদস্যের বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী মামলা চলমান/মুলতবী/ প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হন নাই বা আদালত কর্তৃক কোন ফৌজদারী অপরাধের দায়ে সাজাপ্রাপ্ত হননি এবং International Human Rights Law অথবা International Humanitarian Law ভঙ্গ করেননি মর্মে ইউনিট প্রধান কর্তৃক পৃথকভাবে প্রত্যেকের প্রত্যয়নপত্র প্রেরণ করতে হবে (কপি সংযুক্ত)।

সংযুক্তিঃ ২২ পাতা


মাসিয়ান ওয়াজেদ, সিপিএম
বিপি-৭৮০৩০২৭৮১৬

অ্যাডিশনাল ডিআইজি (ওভারসিস অ্যান্ড ইউএন অপারেশনস), বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা
ফোনঃ ০২২২৩৩৮১৭৩০

- ১। পুলিশ কমিশনার, ডিএমপি, ঢাকা
- ২। মহাপরিচালক, র‍্যাভ, র‍্যাভ ফোর্সেস, হেডকোয়ার্টার্স, ঢাকা
- ৩। অতিরিক্ত আইজি, এসবি, বাংলাদেশ পুলিশ, ঢাকা
- ৪। অতিরিক্ত আইজি, এন্টি টেররিজম ইউনিট, বাংলাদেশ পুলিশ, ঢাকা
- ৫। রেজিষ্টার, পুলিশ স্টাফ কলেজ, মিরপুর-১৪, ঢাকা
- ৬। অতিরিক্ত আইজি, রেলওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৭। অতিরিক্ত আইজি, নৌ পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৮। অতিরিক্ত আইজি, পিবিআই, বাংলাদেশ পুলিশ, ঢাকা
- ৯। অতিরিক্ত আইজি, আর্মড পুলিশ ব্যাটালিয়ন, বাংলাদেশ পুলিশ, ঢাকা
- ১০। অতিরিক্ত আইজি, হাইওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১১। অতিরিক্ত আইজি, পুলিশ টেলিকম সংস্থা, বাংলাদেশ পুলিশ, ঢাকা
- ১২। অতিরিক্ত আইজি, শিল্পাঞ্চল পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১৩। প্রিন্সিপ্যাল, বাংলাদেশ পুলিশ একাডেমী, সারদা, রাজশাহী
- ১৪। অতিরিক্ত আইজি, সিআইডি, বাংলাদেশ পুলিশ, ঢাকা

ASST-NA/2023

- ১৫। অতিরিক্ত আইজি, ট্যুরিস্ট পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১৬। পুলিশ কমিশনার, সিএমপি/কেএমপি/আরএমপি/এসএমপি/বিএমপি/গাজীপুর মেট্রোপলিটন পুলিশ/রংপুর মেট্রোপলিটন পুলিশ
- ১৭। পরিচালক, কেন্দ্রীয় পুলিশ হাসপাতাল, রাজারবাগ, ঢাকা
- ১৮। ডিআইজি, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/বরিশাল/সিলেট/ রংপুর/ ময়মনসিংহ রেঞ্জ/এসপিবিএন, বাংলাদেশ পুলিশ

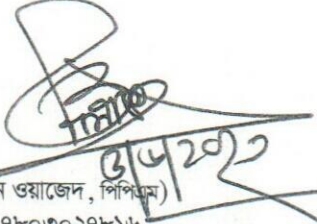
- ১৫। অতিরিক্ত আইজি, ট্যুরিস্ট পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১৬। পুলিশ কমিশনার, সিএমপি/কেএমপি/আরএমপি/এসএমপি/বিএমপি/গাজীপুর মেট্রোপলিটন পুলিশ/রংপুর মেট্রোপলিটন পুলিশ
- ১৭। পরিচালক, কেন্দ্রীয় পুলিশ হাসপাতাল, রাজারবাগ, ঢাকা
- ১৮। ডিআইজি, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/বরিশাল/ সিলেট/ রংপুর/ ময়মনসিংহ রেঞ্জ/এসপিবিএন, বাংলাদেশ পুলিশ
- ১৯। কমান্ড্যান্ট, ডিটিএস, সিআইডি, ঢাকা/এসবি ট্রেনিং স্কুল, ঢাকা/টিডিএস, মিলব্যারাক, ঢাকা
- ২০। কমান্ড্যান্ট, পিটিসি টাংগাইল/নোয়াখালী/রংপুর/খুলনা/এপিবিএন এন্ড বিশেষায়িত ট্রেনিং সেন্টার, খাগড়াছড়ি
- ২১। অতিরিক্ত ডিআইজি (হেডকোয়ার্টার্স), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা
- ২২। অধিনায়ক,..... এপিবিএন (সকল).....
- ২৩। অধিনায়ক, এসপিবিএন-১/এসপিবিএন-২, ঢাকা
- ২৪। কমান্ড্যান্ট, আরআরএফ, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/সিলেট/বরিশাল/রংপুর
- ২৫। পুলিশ সুপার (সকল).....(হাইওয়ে ও রেলওয়েসহ)
- ২৬। পরিচালক, ইন্ডাস্ট্রিয়াল পুলিশ (সকল)
- ২৭। কমান্ড্যান্ট, পিএসটিএস, বেতবুনিয়া, রাসামাটি
- ২৮। কমান্ড্যান্ট, ইনসার্ভিস ট্রেনিং সেন্টার (সকল)

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৯.২২-২২০২/৩৩)

তারিখ:- ২২ জ্যৈষ্ঠ ১৪৩০ বঙ্গাব্দ
০৫ জুন ২০২৩ খ্রিস্টাব্দ

- ✓ ১। অনুলিপি অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরণ করা হলো:
এআইজি (আইসিটি), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি সংযুক্ত কাগজপত্রসহ পুলিশ ওয়েবসাইট-এ প্রচার করার জন্য অনুরোধ করা হলো)।
- ২। এআইজি (মিডিয়া এন্ড পাবলিক রিলেশনস), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি বাংলাদেশ পুলিশ এর মিডিয়া হাইলাইটস গ্রুপে প্রচার করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো)।
- ৩। ভারপ্রাপ্ত কর্মকর্তা (অপারেশনস কন্ট্রোল রুম), পুলিশ হেডকোয়ার্টার্স, ঢাকা (তাকে পত্রটি সংশ্লিষ্ট ইউনিট/কর্মকর্তার নিকট প্রেরণ নিশ্চিতকরত: ডায়েরীভুক্ত করার জন্য অনুরোধ করা হলো)।

সংযুক্তিঃ পাতা


(নাসিয়ান ওয়াজেদ, পিপিএম)
বিপি-৭৮০৩০২৭৮১৬

অ্যাডিশনাল ডিআইজি (ওভারসিস অ্যান্ড ইউএন অপারেশনস), বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা
ফোনঃ ০২২২৩৩৮১৭৩০

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
ইউনিটের নামঃ.....
ইউনিটের ঠিকানাঃ
ওয়েব সাইটঃ.....

প্রত্যয়ন পত্র


এই মর্মে প্রত্যয়ন করা যাচ্ছে যে, নামঃ....., বিপিঃ..... পদবী,
....., ইউনিটঃ..... এর বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী সংক্রান্ত মামলা
চলমান/তদন্তাধীন/প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হননি বা আদালত কর্তৃক কোন ফৌজদারী
অপরাধে সাজাপ্রাপ্ত হননি।

এছাড়া, তিনি কখনো International Human Rights Law/International Humanitarian Law ভঙ্গ করেননি বা
ভঙ্গের অভিযোগে সাজাপ্রাপ্ত হননি। ইতঃপূর্বে কোন মিশনে নিয়োজিত থাকাকালে কোনরূপ বিরূপ মন্তব্য পাননি।

আমি তাঁর সর্বদীন সাফল্য কামনা করি।

(ইউনিট প্রধান/প্রত্যয়নকারী কর্মকর্তা)

স্বাক্ষরঃ.....
নামঃ.....
বিপিঃ.....
পদবীঃ.....
ঠিকানাঃ
ফোনঃ.....
ই-মেইলঃ


৭/৭/২০১৩

(22)



United Nations

*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post title and level	FPU Coordinator, P-4
Organizational Unit	United Nations Multidimensional Integrated Stabilisation Mission in Mali (MINUSMA)
Duty Station	Bamako
Reporting to	Chief of Operations
Duration	12 Months (extendible)
Deadline for applications	15 December 2022
Job Opening number	2022-MINUSMA-86775-DPO

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

Under the direction of the Chief of Operations, the FPU Coordinator will have overall managerial responsibility for all FPUs related matters managing the FPU support office, including the representatives in the regions. Additionally, the incumbent will liaise with all mission and non-mission partnering agencies present in Mali regarding administrative and operational issues related to the deployment of the FPUs throughout the mission. The FPU Coordinator will also be responsible, but not limited to, the performance of the following duties:

- Provide regular expert advises to the MINUSMA Police Commissioner and other Mission stakeholders, including the Mission leadership, on all issues related to the public order management, particularly on the use of Formed Police Units (FPU), including the consultations on civil unrest situations, crowd control tactics and techniques, operational planning with FPU involved; development of related in-mission policies and guidelines that affect FPUs, their deployment, support and staffing with due consideration of gender-related issues;
- Plan and coordinate all FPU mandated activities to ensure that they are run in accordance with FPU Policy, including public order management in the respective areas of responsibilities; protection of United Nations personnel and facilities; supporting police operations that require a formed police response.
- Ensure effective and efficient operational deployment, functioning and administrative management of the FPUs within and throughout the Mission area in close consultation with the UNPOL leadership through the established chain of command, and other MINUSMA pillars responsible for administration and logistic support;
- Attend as tactical commander and operational advisor, the scene of any operation in which FPUs are involved, unless authority has been otherwise delegated;
- Establish a close liaison and cooperation with the MINUSMA Force in order to facilitate effective coordination in the event of mutual supportive operations;
- Facilitate effective coordination and collaboration with UN counterparts on any request for support to the on-going humanitarian operations;
- On a regular basis, conduct in-mission assessments to verify the operational readiness of deployed FPUs through tactical exercises;
- Monitor and evaluate the performance of FPU liaison officers and FPU Commanders;

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- Monitor the level of serviceability of the Contingent Owned Equipment (COE) through monthly operational inspections of the deployed FPUs as directed by DP; inform the Police Division accordingly in case when any deficiencies identified and corrective measures are to be taken by Police Contributing Countries (PCCs);
 - Monitor and coordinate all arrangements related to the timely deployment, rotations and redeployment of FPU staff and equipment.
 - In collaboration with the respective FPU Commanders, monitor the welfare and medical condition of all FPU members; produce recommendations on their improvement if necessary ensuring that all FPU members are treated in accordance with United Nations rules, regulations, and other issuances.
 - In collaboration with the respective UNPOL Regional Commanders and the FPU Commanders, ensure that all FPU members are aware of their responsibilities, including through induction, to adhere, both in and off duty, to UN rules, regulations, and guidelines as well as other mission directives and issuances. Ensure strict adherence of FPU personnel to the UN Police Code of Conduct and the MINUSMA Directives on Use of Force (DUF).
 - In collaboration with the respective UNPOL Regional Commanders and the FPU Commanders, support any investigations that may be required to address incidents that are of public concern involving the FPU personnel.
 - Develop in-mission training regimes for FPU personnel in public order management, weapons handling and shooting skills and rehearse deployment exercises according to the revised FPU policy, including exercises to increase the inter-operability among different units and components.
 - Through the respective chain of command, develop a close professional relationship with Senior Malian Police/Gendarmerie Commanders in view of potential interaction and joint operations.
 - Provide expert advisory support to the MINUSMA UNPOL Training Pillar in their efforts aimed at enhancing operational capacity of local Police/Gendarmerie on public order management, with particular emphasis on management of civil unrest and crowd control tactics and techniques; facilitate conducting joint training exercises of UN FPUs with the various Malian Law Enforcement agencies when required by the UNPOL Training Pillar.
 - Perform the duties of the Chief of Operations during his/her absence.
 - Perform any other duties and assume other responsibilities as may be directed by the MINUSMA Police Commissioner directly or through the established chain of command.

Competencies:

- **Professionalism:** Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Knowledge and understanding of theories, concepts and approaches relevant to democratic policing and law enforcement; outstanding expert knowledge in the maintenance of public order and riot control; strong organizational skills and a demonstrated ability to establish priorities and to plan, coordinate, and monitor the work of others.
- **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. Practical experience in planning operations with the use of Formed/Special Police Units.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience;

demonstrates openness in sharing information and keeping people informed. Ability to communicate effectively with a wide range of international and national and cultural backgrounds.

- **Jugement/Decision-making:** Identifies the key issues in a complex situation, and comes to the heart of the problem quickly; gathers relevant information before making a decision; considers positive and negative impacts of decisions prior to making them; proposes a course of action or makes a recommendation based on available information; checks assumptions against facts; determines that the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

QUALIFICATIONS:

Education: Advanced University Degree (Master's or equivalent) in Law enforcement, Criminal Justice, Public Administration, Security Sciences or other relevant field -required-. A first level university degree in one or few of the above listed field(s) with a combination of relevant academic qualifications and extensive experience in law enforcement, including operational planning and administration may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is required.

Work Experience: A minimum of 7 years (9 years in absence of advanced degree) of progressive and active national law enforcement is required. At least 5 years practical experience in commanding police operations, including formed police units (anti-riot), gendarmerie units, and/or training of FPU personnel is required; policy and standard operating procedures development experience is required. Experience in organizational and resource management and operational planning is highly desirable. Knowledge of MINUSMA's mandate and current security challenges in Mali is also highly desirable. Peacekeeping or other international experience in the UN or other international organizations is an advantage.

Rank: Rank required for a P-4 is Lieutenant colonel/Superintendent, equivalent or higher.

Languages: French and English are the working languages of the UN. For the post advertised, fluency in oral and written both French and English is required.

Preference will be given to equally qualified female candidates.

Date of Issuance : 12 October 2022

In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

<https://police.un.org/en>

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**PROCÉDURES DE CANDIDATURE DES OFFICIERS POUR LES POSTES
PROFESSIONNELS ET CONTRACTUELS DE LA POLICE DES NATIONS UNIES
DETACHES OFFICIELLEMENT PAR LES GOUVERNEMENTS NATIONAUX
DES ETATS MEMBRES DE L'ONU AUPRES DES OPERATIONS DE MAINTIEN
DE LA PAIX OU AUPRES DES MISSIONS SPECIALES POLITIQUES**

Les procédures ci-dessous à suivre par les Missions Permanentes concernent la désignation des candidats en service actif pour les postes professionnels qui seront détachés auprès des opérations de maintien de la paix ou des missions politiques spéciales. Pour avoir un processus organisé et pour éviter tout retard dans l'examen des demandes, les Missions Permanentes sont respectueusement priées de respecter scrupuleusement ces procédures.

1. Le poste mentionné ci-dessus est réservé à des candidats recommandés par les États Membres à travers leurs Missions Permanentes auprès de l'Organisation des Nations Unies. Les candidats qui postulent indépendamment ne seront pas considérés. Il est recommandé que les demandes soient soumises dès que possible. Les demandes reçues après le délai spécifié dans chaque avis de vacance ne seront pas considérées.

2. Toutes les demandes doivent être soumises à travers le formulaire « Personal History Profil » (P11) dûment rempli électroniquement et signé et le formulaire « Academic and Employment Certification ». Les demandes transmises sous d'autres formats ne seront pas acceptées, mais des informations supplémentaires peuvent être attachées au P11. Pour la commodité des Missions Permanentes les formulaires P11 et Supplémentaires à photocopier si nécessaire sont en pièces jointes.

3. La sélection pour le service des Nations Unies est faite sur une base concurrentielle. Il est donc essentiel que tous les formulaires P11 soient complétés en vue de présenter les qualifications et expériences des candidats conformément à l'avis de vacance. Dans le cas où une Mission Permanente souhaite recommander un candidat à plusieurs postes, un formulaire P11 distinct doit être rempli pour chaque poste.

4. Conformément à la nouvelle politique « Policy on Human Rights Screening of UN Personnel » toute personne qui cherche à servir les Nations Unies, est priée de présenter une attestation qu'il / elle n'a pas commis *d'infractions* pénales graves et n'a pas été impliqués dans des violations des droits humains internationaux et du droit international humanitaire. Cette attestation, jointe au formulaire P-11, sera formulée selon le texte suivant : **Je certifie que je n'ai pas commis, été condamné pour, ni poursuivi pour une quelconque infraction pénale ou disciplinaire. J'atteste que je n'ai pas été impliqué par action ou omission dans une quelconque violation des droits humains et du droit international humanitaire.** Les demandes sans attestations individuelles signées ne seront pas acceptées.

5. Les Missions Permanentes sont invitées à présenter leurs candidats dans un seul envoi, conformément à la date limite de la description du poste, sous couvert d'une note verbale indiquant les noms des candidats et les avis de vacance correspondants. Pour des raisons pratiques un tableau en version Excel à utiliser et photocopié au besoin pour la liste des candidats est en pièce jointe.

6. Les candidatures doivent être remises en main propre par les Missions Permanentes auprès de la Section de Sélection et du Recrutement de la Division de la Police/OROLSI, Département des Opérations de la Paix au **DC1-7^e étage Salle 0784B** et en conformité avec les directives spécifiques de la Note Verbale. En raison des circonstances actuelles, veuillez envoyer les versions électroniques par courrier électronique à ablavi.nodjigno@un.org .

7. Lors du dépôt des demandes, la Section de Sélection et du Recrutement accusera réception du courrier à la personne qui effectue la livraison.

8. Toute correspondance et autres notifications relatives à ce processus se fera à travers la Mission Permanente seulement. Le Secrétariat ne prend pas en considération les demandes personnelles des candidats individuels.

12 Octobre 2022

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United Nations  Nations Unies

HEADQUARTERS | SIEGE | NEW YORK, NY 10017

REFERENCE: DPO/OROLSI/PD/2022/0189

The Secretariat of the United Nations presents its compliments to the Permanent Missions of Member States to the United Nations and has the honour to invite its Government to nominate police officers in active service for appointment on secondment to the United Nations Multidimensional Integrated Stabilization Mission in Mali (MINUSMA), for a period of one year. Any further contract extension can be granted on an exceptional basis provided there is a mission mandate requirement, and the incumbent displays good performance, dedication, professionalism, and the achieved results. The final decision on the extension is subject to approval by the United Nations and concurrence by the national authorities.

Details regarding the post for which the Secretariat is seeking qualified applicants are provided in the attached jobs opening No: 2022-MINUSMA- 86775-DPO (FPU Coordinator P-4). Also attached are the "Application Procedures for Positions in United Nations Police Components in Peacekeeping Operations and Special Political Missions Requiring Official Secondment from National Governments of Member States of the United Nations.

The Secretariat kindly requests the Permanent Mission to submit **one cover letter/note verbal and separate application for each nominee for the above job opening to the Selection and Recruitment Section/ Police Division/OROLSI/DPO, 1 UN Plaza, 7th floor, room DC1-0784B**, in accordance with the above-referenced procedures, certifying that the nominee/s meet/s the requirements in the attached job opening. Applications submitted after the deadline specified in the jobs opening will not be considered. **Please send electronic versions through email to ablavi.nodjigno@un.org.**

The Permanent Mission is also requested to confirm that selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. It is also requested to ensure that the rank of each candidate submitted is indicated on the application. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates meeting all requirements for the position as described in the job opening.

Member States are strongly encouraged to nominate qualified female police officers. Preference will be given to equally qualified women candidates.

The Secretariat wishes to inform the Permanent Missions of Member States that, in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates placed on a roster following the selection process may be considered for posts with similar functions within a period of two years and if recommended for deployment, further arrangements will be coordinated with the Permanent Mission in due course.

It should be noted that during the period of their secondment, officers may not transfer to alternative positions within the United Nations. As a result, the nomination of police officers who are currently United Nations staff members on secondment, will not be considered.

The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of [country] police personnel, this may constitute grounds to revoke its acceptance of such

personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned.

The Secretariat also recalls that the responsibilities of those personnel who are appointed to serve in United Nations peacekeeping or special political missions are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions of Member States to the United Nations the assurances of its highest consideration.



12 October 2022

APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS IN UNITED NATIONS POLICE COMPONENTS IN PEACEKEEPING OPERATIONS OR SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF UN MEMBER STATES

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional posts requiring secondment from active police services, which are open for recruitment within UN peacekeeping operations or special political missions. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above-mentioned post is reserved only for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P.11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
4. In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: **I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.** The applications without signed individual self-attestations will not be accepted.
5. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening, under cover of a Note Verbale listing the names of the candidates, post title they are nominated for and the corresponding vacancy announcements.
6. Applications must be hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peace Operations at **1 UN Plaza, 7th floor, room DC1 -0784B**, in accordance with the specific directions in the relevant Note Verbale. Due to the current circumstances, please send electronic copies to ablavi.nodjigno@un.org.
7. Upon delivery of the applications, the Selection and Recruitment Section will acknowledge the receipt to the individual making the delivery.

8. Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

12 October 2022

UNITED NATIONS

Employment and Academic Certification Attachment to Personal History Profile (P11)

TO BE COMPLETED BY CANDIDATE:

Personal Data:

Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

Position for which you are applying: (Note: if you are applying for more than one position, please submit separate P11 and P11 attachment for each Job Opening)
Job Opening Number:

Military Service History/Police Service History

Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):			
Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
Branch/Corp/Mustering			
Sub Specialisation/additional qualifications			

Degrees and Academic Distinctions Obtained:

	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Graduation from the Staff/War College or Police Academy (and/or similar law enforcement institution)				
University Degree/s				

Experience in peacekeeping operations:

Specify UN or other International Experience, starting with your most recent experience and list in reverse order

INSTRUCTIONS

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. Read carefully and follow all directions.

UNITED NATIONS



Do not Write in This Space

PERSONAL HISTORY

1. Family name	First name	Middle name	Maiden name, if any
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2. Date of (day/month/yr) Birth	3. Place of birth	4. Nationality(ies) at birth	5. Present Nationality(ies)	6. Sex
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7. Height	8. Weight	9. Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/>
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10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.
 (a) Are there any limitations on your ability to perform in your prospective field of work? YES NO
 (b) Are there any limitations on your ability to engage in all travel? YES NO

11. Permanent address Telephone No. ()	12. Present address Telephone/Fax No. ()	13. Office Telephone No. () 14. Office Fax No. () E-mail:
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15. Do you have any dependent children? YES NO If the answer is "yes", give the following information:

Name of Children	Date of Birth (day/mo/year)	Place of Birth	Nationality	Gender

15. (a) Name of Spouse

16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES NO
If answer is "yes", which country?

17. Have you taken any legal steps towards changing your present nationality? YES NO
If answer is "yes", explain fully:

18. Are any of your relatives employed by a public international organization? YES NO
If answer is "yes", give the following information:

NAME	Relationship	Name of International Organization

19. What is your preferred field of work?

20. Would you accept employment for less than six months? YES NO
 21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES NO If so, when?

22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?

OTHER LANGUAGES	READ		WRITE		SPEAK		UNDERSTAND	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

23. For clerical grades only
Indicate speed in words per minute

	English	French	Other languages
Typing			
Shorthand			

List any office machines or equipment and computer programmes you use.